

REQUEST FOR A PARENT TAUGHT DRIVER EDUCATION PACKET

Prior to teaching a Department-approved driver education course, an instructor must send a completed Request for a Driver Education Packet form with a **non-refundable fee of \$20.00** (check or money order only, please do not send cash) which is set by the Department to satisfy the cost of preparing the materials, shipping, and applicable taxes. If you have **more than one student** you are going to teach, an additional request form and \$20.00 fee is required for each additional student. The request will be sent to the License Issuance Bureau of the Texas Department of Public Safety in Austin. Upon receipt of the **completed** request, a Driver Education Packet will be mailed to the address given on the request form. This packet will contain the following materials:

1. Instructions and Program Options;
2. Texas Driver License Application (DL-14A);
3. Two Parental Driver Education Affidavits;
4. Student Instruction Record;
5. Texas Drivers Handbook;
6. Model Curriculum Guide;
7. Resource List; and
8. List of Department-Approved Programs

This program is available to teenagers between the ages of 14 and 17. Before you begin teaching this course you must verify that you are a qualified instructor. According to Texas State Law, an instructor **MUST** be the student's parent, grandparent, stepparent, step-grandparent, or legal guardian. A legal guardian is defined as a guardian who has been legally appointed by a court of competent jurisdiction. (A power of attorney is not legally sufficient.) In addition, the instructor must be legally licensed to operate a motor vehicle in the state of Texas and must not have been convicted of criminally negligent homicide, driving while intoxicated, or disabled because of mental illness.

The instructor **must designate** the local Driver License office where the student will apply for the license and take the required test. A numbered Texas Driver Education Certificate, form DE-964, will be forwarded to that office and will be available for the instructor to complete the required sections upon completion of each phase of the training.

The Driver Education Packet does NOT contain all required materials necessary to provide the driver training course. ONE of the two adopted textbooks must be obtained for this course. Possible sources may include someone on the reference list, an education service center, or a public library. Any costs for these materials are the responsibility of the instructor.

Please complete the following requested information (Print or Type):

Instructor's name: _____

Instructor's address
(packet will be mailed to this address): _____ City _____ State _____ Zip _____

Instructor's daytime telephone number: _(_____)_____

Student's legal name: _____ Date of Birth _____

Designate the Driver License office (street and city address required)
Where the Driver Education Certificate,
DE-964, will be mailed: _____

Driver License Office telephone number: _____

Instructor's signature: _____

NOTE: ALL INFORMATION AND THE REQUIRED FEE MUST BE SUBMITTED BEFORE A DRIVER EDUCATION PACKET WILL BE MAILED, PLEASE ALLOW 2-3 WEEKS FOR DELIVERY.

MAIL REQUEST FORM AND FEE TO: LICENSE ISSUANCE BUREAU
TEXAS DEPARTMENT OF PUBLIC SAFETY
PO BOX 15999
AUSTIN TX 78761-5999

FOR DPS USE ONLY	
Date Received: _____	Date Sent: _____
Certificate Number: _____	
Date mailed to DL Office: _____	

SEE PAGE 2 FOR ADDITIONAL INFORMATION

DL-92 (Rev. 4/00)

IMPORTANT INFORMATION

1. No instruction is permitted prior to receipt of the Driver Education Packet. Any instruction prior to that time will not be accepted toward the required instruction time.
2. A minimum of 46 hours of actual instruction time is required to instruct this course and it is estimated that an equal number of hours for preparation are required for an instructor to properly teach this course.
 - ◆ The Classroom **thirty-two hours** must not be completed in fewer than twenty calendar days.
 - ◆ The behind-the-wheel **fourteen hours** must not be completed in fewer than fourteen calendar days.
 - ◆ A student shall not be instructed more than **two hours** on any day.
3. The course must be completed prior to the students eighteenth birthday to receive credit under this program.
4. This course may or may not qualify for a discount for automobile insurance purposes due to Department of Insurance rules. You should consult with your insurance carrier concerning this matter.
5. No behind-the-wheel instruction or practice may be permitted until the student has been issued an Instruction Permit. Driving without a license or permit on a public street or highway is a violation of state law. Any behind-the-wheel instruction prior to issuance of the Instruction Permit will not be accepted toward the required instruction or practice time.